

COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS
HAMILTON COUNTY, OHIO

Plaintiff / Petitioner

Case No. _____

-vs/and-

File No. _____

CSEA No. _____

Defendant / Petitioner

Judge _____

ORDER TO APPEAR TELEPHONICALLY OR VIA VIDEO CONFERENCE

Must be submitted 72 hours in advance of hearing

Whereas, Plaintiff/Defendant/Other _____, has(have) requested to appear telephonically or via video conference (circle one) before _____ for _____ hearing set for _____, 20 _____. Notice has been provided to the opposing party/counsel of this request on _____. In support of this request, the phone numbers and email addresses of the participating court parties have been provided, submitted on **DR 8.1C** (which will not be filed with the Clerk of Courts).

THEREFORE, IT IS HEREBY ORDERED:

This matter will be heard telephonically as requested. Plaintiff or Defendant is directed to coordinate a conference call with all parties and then call 513-946-9101 to be connected to the assigned judge or magistrate.

This matter will be heard via video conference as requested.

- In order to appear via video conference, all participating court parties must have a smart phone or computer with camera and audio capabilities. The Court will be using Zoom© video conferencing. Therefore, the participants must download the Zoom© application in order to join the hearing. All safety and privacy measures will be used with this technology.

- At the time of hearing, all participants must be dressed appropriately and be in a quiet place, without interruptions, noise, or distractions.

- **If you are unable to appear via video conference, please call 513-946-9101 for further instruction at least one day prior to the hearing.**

The request for to appear telephonically or via video conference is denied.

This Order is effective immediately. If a Magistrate has issued this Order, either party may appeal the Order by filing a Motion to Set Aside the Order within ten (10) days of the date this Order is filed. The pendency of a Motion to Set Aside the Order **does not stay** the effectiveness of this Order unless the Magistrate or Judge grants a stay.

Judge/Magistrate

By signature below, the requesting party/parties indicate agreement.

Plaintiff

Defendant

Other (CSEA / GAL)

Attorney for Plaintiff

Attorney for Defendant

Other (CSEA / GAL)