



3rd Quarter
2019
Schedule

Hamilton
County
Human
Resources
Development

For
information,
please call
Ed Demeritt
946-4706
or
Kim Oder
946-4701.



July

Mon	Tuesday	Wednesday	Thursday	Fri
1	2	3	4 <i>Holiday</i>	5 <i>Holiday</i>
8	9 LFR: DTP-1 Building Team Pride and Purpose 8:30 – 12:30, Rm 705 Meeka Owens	10 Civil Treatment: The Employees' Course 8:30 – 12:30, Rm 705 Ed Demeritt	11 LFR: PL-1: Building Trust Under Pressure: The Basic Principles 8:30 – 12:30, Rm 705 Kristee Griffith	12
15	16 LFR: DTP-2 Developing Team Agility 8:30 – 12:30, Rm 705 Ed Demeritt	17 Attendance Management 8:30 – 12:30, Rm 705 Carolyn Wallis	18	19
22	23 LFR: DTP-3 Resolving Conflicts Within Your Team 8:30 – 12:30, Rm 705 Ed Demeritt	24 Civil Treatment: The Managers' Course—1 8:30 – 12:30, Rm 705 Laura Wickett, Ed Demeritt	25 Civil Treatment: The Managers' Course—1 8:30 – 12:30, Rm 705 Laura Wickett, Ed Demeritt	26
29	30	31		

August

Mon	Tuesday	Wednesday	Thursday	Fri
			1	2
5	6 Documenting Employee Performance 8:30 – 12:30 Rm 705 Laura Wickett	7	8	9
12	13 Civil Treatment: The Employees' Course 8:30 – 12:30 Rm 705 Ed Demeritt	14	15	16
19	20	21	22	23
26	27 Civil Treatment: Building an Inclusive Workplace – The Manager's Course 8:30 – 12:30, Rm 705 Laura Wickett, Ed Demeritt	28 Workplace Violence: Prevention & Response 8:30—12:00, Room 705 Ed Demeritt, Rodney Lofland	29 LFR: SDW-1: Adapting to Constant Change 8:30 – 12:30, Rm 705 Dawn Mays	30

September

Mon	Tuesday	Wednesday	Thursday	Fri
2 <i>Holiday</i>	3	4 Civil Treatment: The Employees' Course 8:30—12:30, Room 705 Ed Demeritt	5 LFR: SDW-2: Managing Your Priorities 8:30 – 12:30, Rm 705 Dawn Mays	6
9	10 Situational Leadership II—1 8:30 – 12:30, Rm 705 Ed Demeritt Employee Orientation 1:00—3:00, Room 710 LaShawn Cook	11 EAP: The Supervisory Course 8:30—11:30, Room 705 Patty Banks	12 LFR: SDW-3: Addressing Emotions at Work 8:30 – 12:30, Rm 705 Melissa Helsinger	13
16	17 Situational Leadership II—2 8:30 – 12:30, Rm 705 Ed Demeritt	18	19 LFR: SDW-4: Resolving Conflicts with Your Peers 8:30 – 12:30, Rm 705 Melissa Helsinger	20
23	24 Situational Leadership II—3 8:30 – 12:30, Rm 705 Ed Demeritt	25	26 CPR 8:00 – 4:30, Rm 705 Dawn Mays, Matt Butz	27
30	Oct 1 CPR 8:00 – 4:30, Rm 705 Ed Demeritt, Brad Miller	2	3 CPR 8:00 – 4:30, Rm 705 Laura Wickett, Dawn Mays	4